

Coronavirus (COVID-19) BPA Quality Statement



BPA
QUALITY

With the Coronavirus (COVID-19) outbreak continuing to develop in the UK, BPA Quality is closely monitoring the information provided by the UK Government and World Health Organisation (WHO) and have put in place our Business Continuity Plan to ensure any impact to our services is minimised or mitigated entirely.

We have convened our Business Continuity Teams both locally and globally and we are in the process of conducting daily global meetings to monitor the situation and execute our continuity planning. We are guided by official Government and WHO advice and make any decisions necessary in relation to managing our responses to the evolving situation. These are categorised into preventative measures and service continuity:

Preventative Measures:

- Regular communications are sent to all staff via email to keep them updated of the current situation cascading the latest respective Government and WHO advice
- Increased provision of hand sanitising gel at entrances to our offices, and general promotion of hand washing and good hygiene through posters and emails
- We have implemented a non-essential business travel ban for all employees
- Some of our colleagues have begun and completed a WHO course for '...COVID-19: methods for detection, prevention, response and control' to better prepare us in the event of any cases
- A travel log is kept of employee movements, including personal travel, and reviewed daily against latest WHO guidance for risk countries and regions. Any cases of concern are reviewed on a case-by-case basis to allow for appropriate mitigation measures, such as self-isolation where necessary

Service Continuity:

- We have fully tested our home working procedure, and can deploy as and when this becomes necessary to continue business as usual. We can assure you that our remote working model will provide the same high levels of service and data security that you currently receive

